

**Leicestershire County Council
List of Functions**

Department responsible	Function	First assessment of relevance to the RRA
All Departments Corporate Plans/ Policies	Draft HR Strategy Best Value Performance Plan Medium Term Corporate Strategy Community Strategy (when available) Better Access to Better Services Initiative	Relevant
All Departments	Financial Services <ul style="list-style-type: none"> ▪ Planning and management of budgets ▪ Collection of income and payment of bill, grants etc 	Not relevant
All Departments	Human Resources <ul style="list-style-type: none"> ▪ Employee relations ▪ Employee resourcing ▪ Employee development 	Relevant
All Departments	ICT Acquisition and management of non-schools based ICT equipment and software.	Not relevant
All Departments	Communication and interaction with Service Users including the use of the Web. Interpretation and translation services	Relevant
All Departments	Property <ul style="list-style-type: none"> ▪ Design and management of County Council property and land. ▪ Promote access to services via the development and maintenance of sites ▪ Taking services to people via the Open Museum ,schools, displays etc 	Relevant
All departments	Strategic Management <ul style="list-style-type: none"> ▪ Policies ▪ Plans ▪ Resource Management ▪ Corporate image ▪ Information and advice ▪ Liaison with other agencies. ▪ Diversity issues ▪ Co-ordination and monitoring delivery of corporate strategy initiatives. 	Relevant
Chief Executives	Civic Affairs	Relevant

Chief Executive's	<p>Committee and Member Services</p> <ul style="list-style-type: none"> ▪ Servicing and access to decision making process ▪ Support services to elected members ▪ County Council elections and review of electoral boundaries. 	Relevant
Chief Executive's	Contributing towards the prevention/reduction in the risk of offending by young people.	Relevant
Chief Executive's	Emergency management	Relevant
Chief Executive's	<p>Legal Services</p> <ul style="list-style-type: none"> ▪ Legal Services to the County Council and other clients ▪ Searches ▪ Ombudsman and Local Government Pension Scheme complaints 	Not relevant
Chief Executive's	Training for unemployed young people	Relevant
Education	<p>Access/Social Inclusion</p> <ul style="list-style-type: none"> ▪ Out of hours learning ▪ Admissions ▪ Premises/asset management ▪ Parent support (general) ▪ Provision for excluded pupils ▪ Monitoring of attendance and exclusions. 	Relevant
Education	<p>School Improvement</p> <ul style="list-style-type: none"> ▪ Statutory Education 16 - 19 ▪ Monitoring school performance ▪ Support for school Governors ▪ Out of hours learning ▪ Services to support schools improvement 	Relevant
Education	<p>SEN</p> <ul style="list-style-type: none"> ▪ Statutory assessment ▪ Educational psychology ▪ Advice and support for SEN ▪ Parent support (SEN) 	Relevant
ISU	Telephone reception services at County Hall	Relevant
Libraries	Community Use of Libraries e.g. reader development activities, study/reading facilities, use of display space for exhibitions.	Relevant
Libraries	Information Services e.g provision of reference/information materials.	Relevant

Libraries	Lending Services e.g. provision of a range of books and other materials for loan.	Relevant
Museums	Acquisition, maintenance and display of collections, records and archives.	Relevant
Museums	Support the Arts, the Natural and Historic Environment, Independent Museums and contribute to the Cultural Strategy.	Relevant
P&T	Information not available	
Property	Reception services at County Hall	Relevant
Regulatory Services	Alternative Dispute Resolution	Relevant
Regulatory Services	Consumer Advice Service	Relevant
Regulatory Services	Money Advice Service	Relevant
Social Services	<p>Services for Adults with physical disabilities, learning disabilities, mental health difficulties and older people.</p> <ul style="list-style-type: none"> ▪ Assessment and Care Management ▪ Domiciliary Care including Meals ▪ Residential Care ▪ Day Care ▪ Equipment and Adaptations ▪ Support for Carers. 	Relevant
Social Services	<p>Services for Children</p> <ul style="list-style-type: none"> ▪ Placement services ▪ Child care operations ▪ Child protection ▪ Early years and family support ▪ Disabled children 	Relevant
Social Services	Transportation	Not relevant